

NIA’s 67th Annual Convention
Friday, March 15, 2023 | 9:30 a.m. – 11:00 p.m.
Maui Suite 2 Meeting Room

Regional/National Committee Meeting
Agenda

1. Anti-Trust Policy Review, Roll Call, and Introductions J. Leo/L. Dover

2. NIA Update on NIA Programs and Resources M. Jones
 - a. Download the app to receive meeting materials
 - b. NIA’s Education Center: Available at www.niaeducationcenter.org

3. Bimonthly *E-News Bulletin* M. Jones

4. *Insulation Outlook* Magazine M. Jones

5. Regional Associations Update Regional Reps

6. Regional – National Alliance Concept M. Alcorn

7. Upcoming NIA Events:

 April 24–25, 2023
 NIA’s Understanding Mechanical Insulation (virtual)
 Registration Deadline: April 5, 2023

 April 24–25, 2023 and May 1–2, 2023
 NIA’s Thermal Insulation Inspector Certification (virtual)
 Registration Deadline: April 5, 2023

 June 13–14, 2023
 NIA’s Insulation Energy Appraisal Program (virtual)
 Registration Deadline: May 25, 2023

 October 25–26, 2023
 NIA’s Fall Summit 2023
 MGM National Harbor, National Harbor, Maryland

 April 17–19, 2024
 NIA’s 68th Annual Convention
 Naples Grande Beach Resort, Naples, Florida

8. Adjourn

**National Insulation Association
Anti-Trust Compliance Policy**

POLICY:

Any infraction of anti-trust laws could subject member companies and/or individuals to legal penalties, including possible fines, possible imprisonment, and liability for attorneys' fees.

It is the policy of the National Insulation Association (NIA), its board of directors, officers, and staff, and its active and associate members, to strictly comply with all laws applicable to its conduct, and specifically with federal and state antitrust laws. Compliance with these laws requires obedience both to the letter and spirit of the law.

A basic tenet of NIA's Anti-trust Compliance Policy is that no member shall enter into any understanding, agreement, plan, or scheme, whether express or implied, informal or formal, oral or written, with any competitor with respect to prices, terms or conditions of sale, output, production, distribution, territories, or customers. NIA policy absolutely prohibits any consultation between competitors relating to prices or terms and conditions of sale.

This brief statement is not intended to be a complete statement of all aspects of the anti-trust laws. Members should seek legal advice if they have any questions concerning antitrust law compliance.

PROCEDURE GUIDELINES:

1. Always have an agenda, have it reviewed by counsel well in advance of the meeting.
2. Stick to your agenda - do not get into general discussions concerning topics which are not on the agenda.
3. Do record, accurately, the minutes of all committee meetings sponsored by the NIA.
4. Have legal counsel present at any meetings in which information or topics, which may have an anti-trust significance, are likely to be discussed.
5. Retain copies of any and all documents exchanged or relied upon at any committee meeting.
6. Be very careful in language used on any document produced for a committee meeting, including minutes, memos, and letters. Avoid including potentially suspicious phrases in any meeting document such as "please destroy after reading."
7. Never discuss pricing information. This includes prices charged to customers, change in the pricing levels of raw materials, terms and conditions of sales, credit terms used by you or imposed upon you by your suppliers, etc.
8. Do not discuss prospective production plans, allocation of markets, and/or actions aimed at hindering competitors.
9. Do not disparage a competitor's or a supplier's product unless you have specific proof that your statements are correct.
10. Avoid joint ventures and research projects unless you have discussed the matter with counsel with regard to any possible anti-trust problems that may arise out of such ventures.
11. Do not enter into any agreements or understandings with a competitor concerning discounts, terms, or conditions of sales, profits, profit margins, shares of the market, bids, or intents to bid.
12. Do not exclude competing NIA members from any committee.

By signing on the attached page, you are in agreement with the Anti-Trust policy.

Representing the mechanical and specialty insulation industry