



Silent Auction Donor Agreement
Silent Auction Date: Friday, April 17, 2020
JW Marriott Scottsdale Camelback Inn Resort & Spa, Scottsdale, Arizona

Thank you for your generous donation! Proceeds from your donation will benefit **Folds of Honor** and the **NIA Foundation for Education, Training, and Industry Advancement**. Please mail, fax, or email this completed form to NIA by **Wednesday, March 18, 2020**, so that we may include your donation on the list of biddable items and recognize you as a donor.

Mail: NIA, 516 Herndon Pkwy, Suite D, Herndon, VA 20170
Fax: 703-464-5896 **Email:** events@insulation.org

Donor Information

Donor Contact Name: _____
Donor Company: _____
Address: _____
Phone: _____ Fax: _____
Email: _____

Would you like to be recognized for your donation? Yes, as an individual Yes, as a company No recognition needed

Donation Information

Please note that this information may be used in marketing materials prior to the auction—and in materials used during the auction—to promote your donation. If you would like your company to be recognized, please email your company logo to events@insulation.org by **March 18, 2020**.

Donated Item: _____
Fair Market Value: _____

Donation Description

Please give a complete description of the item or service being donated. Include any unique details (size, color, model number, etc.) and any restrictions (expiration, black-out dates, pickup/delivery, additional fees, etc.). If possible, please include a photo of the item being donated along with this form.

Donation Status Item enclosed Item to be shipped to hotel Item will be hand carried to the hotel Item will be provided to the winner after the Silent Auction

Shipping

Items should be delivered to the hotel April 8–10, 2020. Items not received at the hotel within this timeframe may not be available during the auction. Items delivered prior to or after these dates may be turned away by the hotel and not included in the auction. The hotel charges handling fees based on the weight of the package. Additional shipping information will be sent to the donor contact prior to the event.

Agreement

Your signature below commits you to providing the item as described above for NIA’s 2020 Silent Auction. You will be responsible for shipping (if applicable) or delivery of the donated item to the Convention location in Scottsdale, Arizona, by the specified date, and for ensuring the donation is delivered to the winning bidder. NIA will provide details about shipping your item prior to the Silent Auction. **Disclaimer:** *NIA is absolved from responsibility if the donations do not reach the hotel for any reason.*

Signature: _____ **Date:** _____
Print Name: _____