

**HOTEL AND REGISTRATION INFORMATION**

**Meeting Registration Deadline: October 17**

Complete this form and return to NIA via fax at 703-464-5896, or register online at [www.insulation.org/fallsummit/2016](http://www.insulation.org/fallsummit/2016).

**Hilton Crystal City: October 7**

Room Rate: \$199 (includes internet), plus taxes and service charges. Single/double occupancy. For reservations, call 1-800-695-7551 and mention you are with the National Insulation Association.

Member Name: \_\_\_\_\_ Member Badge Name: \_\_\_\_\_

Member Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Dietary Restrictions/Special Requests:** \_\_\_\_\_

**Is this your first Fall Summit?**  Yes  No

**I will attend the following:** (The full schedule of events is available at [www.insulation.org/fallsummit/2016](http://www.insulation.org/fallsummit/2016).)

**WEDNESDAY, November 2**

- Continental Breakfast\*
- Union Contractors Subcommittee (open only to signatory contractors of the International Union)\*
- Union Contractors Committee\*
- Distributors/Fabricators Forum and Committee\*
- Associates Forum and Committee\*

**WEDNESDAY, November 2 (cont.)**

- Merit Contractors Committee\*
- Keynote and Luncheon Presentation\*
- Foundation Steering Committee\*
- Technical Information Committee\*
- Health and Safety Forum and Committee\*
- Speaker and Reception\*

**THURSDAY, November 3**

- General Session and Breakfast\*
- Executive Committee\*
- Council of Committees/Board of Directors Lunch\*
- Board of Directors Meeting\*

\* Indicates an open event that all attendees are welcome to attend.  
 \* Invitation-only event

**EVENT REGISTRATION FEES**

Registration includes attendance at all speaker presentations; all meal functions, reception, and open bar; and committee meetings. There are no single-event or daily rates.

- **Fall Summit Registration Rate: \$125**

*If you are interested in registering more than 1 attendee from your company, discounted pricing is available:*

- Fall Summit Registration (1 person): \$125
- Fall Summit Registration (2 persons): \$225 (First person is \$125; second person is \$100)
- Fall Summit Registration (3+ persons): \$300 (First person is \$125; second person is \$100; third person is \$75; additional people are \$75)

Additional Registration from Member's Company: \_\_\_\_\_ Member Badge Name: \_\_\_\_\_

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**PAYMENT METHOD**  Check  American Express  MasterCard  Visa

*Make checks payable to NIA, and mail to: 12100 Sunset Hills Road, Suite 330, Reston, VA 20190.*

Name (as it appears on credit card): \_\_\_\_\_ Total Fee: \_\_\_\_\_

Billing Address (if different from registration address): \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

**CANCELLATION POLICY:** All cancellations must be made in writing to NIA by emailing [events@insulation.org](mailto:events@insulation.org) or faxing to 703-464-5896. Refund requests will be disbursed in the following manner: requests received by October 17 will receive a full refund; requests received between October 17 and October 24 will receive a 50% refund; and all requests received after October 24, 2016 will receive no refund. Please note all refunds may be processed after the Fall Summit. By registering for this event, you agree that your image may be used and distributed throughout NIA communications and media.