Name _____________________________________________________________ Company _____________________________________

Address for Course Materials Delivery _________________________________________________________________________________

City__________________________ State ___________________ Zip________________________________________________________

Phone  ________________________ Email_____________________________________________________________________________

Supervisor _______________________________________________________________________________________________________

□ NIA Member  □ Nonmember        How did you first hear of this program? _________________________________________

Company Type/Affiliation
Please check the company affiliation that best describes the organization you work for:

□ Engineering/End-User/Owner Firm □ Consultant □ Distributor □ Manufacturer
□ Fabricator □ Laminator □ Contractor □ Other: ________________

If you are a contractor, please specify:
□ Merit/Open Shop Contractor □ Union/Signatory Contractor

□ Would you like to receive a
FREE subscription to
Insulation Outlook magazine?

PRE-QUALIFICATION FOR THE PROGRAM
The Insulation Energy Appraisal Program is developed for individuals who have good communication skills as well as the following:
  • Experience in the commercial and/or industrial construction, process, and maintenance industry or related fields;
  • Ability to read construction drawings and relate them to insulation specifications;
  • Understanding of the principles and fundamentals of insulation and insulation systems;
  • Ability to recognize potential basic safety concerns during facility visits and insulation system inspections;
  • Ability to recognize the different types of insulation products and their basic limitations and proper uses;
  • Mathematic proficiency; and
  • Computer literacy, including experience working with Microsoft Excel®.

COMPUTER REQUIREMENTS FOR THE PROGRAM AND EXAM
A computer (PC or Chromebook, but no Macs) with a recent operating system (less than 3–4 years old) that has either Chrome or Firefox, has Microsoft Excel installed, a consistent Internet connection capable of uploading files larger than 3 Mbps, and 10 MB of available space. A web camera and microphone are required for course participation, but this is standard on most laptops.

If for some reason a student is not able to complete the online exam, the student will be allowed to take the exam at the Prov Testing Site (visit https://tinyurl.com/y7objh2g for locations) of their choice within 3 months after the course. NIA encourages students to take the online exam.

This course utilizes Microsoft Excel and students are expected to understand the basics of Excel. Instruction for using Excel is not provided in this course.
PROGRAM REGISTRATION FEE
Based on your NIA membership status, please select one of the following registration fees and enclose payment. 

Please Note: IEAP Class size is limited. Paid registrations are taken on first-come, first-served basis.

<table>
<thead>
<tr>
<th>NIA Member</th>
<th>Discounted Check Rate</th>
<th>Standard Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$995</td>
<td>$1,025</td>
</tr>
<tr>
<td>Nonmember</td>
<td>$1,395</td>
<td>$1,440</td>
</tr>
</tbody>
</table>

PAYMENT
Payment Method: □ Check □ AMEX □ MC □ VISA

Billing Address _____________________________________________________________

Signature __________________________________________________________________________________________________

Company Name _____________________________________________________________________________________________

No refund or credit will be issued on cancellation requests received less than 14 days before a class begins. Transfers within 6 months of the original course date are permitted with a $50 fee. Transfers may not be made less than 10 business days before a class begins. Transfer request must be submitted in writing. All cancellation and transfer fees are subject to change at any time. Applicable refunds will be issued after the stated course dates and, if applicable, after course materials are returned.

The Participant, recognizing that the NIA may audio and/or video record the course which the Participant attends and being aware of this expressly gives NIA permission to use Participant's name and any photo and/or video in which Participant appears, and any quotes from Participant, to present future virtual training programs of the Insulation Energy Appraisal Program and/or to promote the course without further compensation or permission, except where prohibited by law. Further, the participant (i) understands that photos, video, and/or quotes may be made available to print, video, Internet, and other media, (ii) understands that photos and/or video may be captioned and that the caption may include, when appropriate, Participant’s first and last name, and (iv) expressly releases, discharges, indemnifies, and agrees to save harmless the Released Parties from and against any Claims arising, directly or indirectly, from the publication or use of such photos, video, quotes, or Participant’s likeness, including, without limitation, any claims for invasion of privacy or right of publicity, or loss or liability resulting therefrom.

NIA • 516 Herndon Parkway, Ste. D, Herndon, VA 20170 • Phone: 703-464-6422 • Fax: 703-464-5896 • training@insulation.org