



NIA's Thermal Insulation Inspector Certification Virtual Course Cancellation Policy and Course Guidelines

Paid registrations canceled in writing at least 30 calendar days in advance of a class will receive a full refund, less a \$100 service fee. Paid registrations canceled in writing 29 to 14 days before a class will receive a refund of 50% of the registration fee. No refund or credit will be issued on cancellation requests received less than 14 days before a class begins. Transfers within 6 months of the original course date are permitted with a \$200 fee. Transfers may not be made less than 10 business days before a class begins. Transfer request must be submitted in writing.* All cancellation and transfer fees are subject to change at any time. Applicable refunds will be issued after the stated course dates and, if applicable, after course materials are returned.

Course materials will be shipped directly to the student at the address provided to NIA when registering. NIA is not responsible for reshipping of materials if the address provided is not accurate. Any materials that are requested to be shipped outside of the continental United States will incur additional international shipping and handling fees, which are to be paid for by the student.

The National Insulation Association (NIA) holds the copyright for the name, logo, and the training course content and materials and is in the process of federally trademarking the program, logo, program name, and NIA Certified Insulation Inspector™. Pages, photos, or slides may not be reproduced, photocopied, or reprinted in any way without the written permission of NIA. If a student cancels the course after the student materials are shipped, the student will be responsible for sending NIA the unopened course materials and the shipping cost to return the materials to NIA within 10 days of the cancellation notice. If the course materials have been opened an additional fee of \$200 will apply.

NIA sponsors the Thermal Insulation Inspector Certification™ (the Course) as a service to the commercial and industrial insulation industry. The certification is granted to individuals who complete the Course and successfully pass any tests administered as part of the program. NIA is not responsible for the performance of any thermal insulation inspector who successfully completes the course. Attendees and their sponsoring employer(s) acknowledge that any use of the knowledge and/or techniques gained through the program are at their own risk and agree to hold NIA harmless from any liabilities (including attorney's fees) relating to or arising from, directly or indirectly, the use of the knowledge and/or techniques gained through NIA's Inspector Certification or attendee's performance, actions, or omissions. The Participant, recognizing that the NIA may audio and/or video record the course which the Participant attends and being aware of this expressly gives NIA permission to use Participant's name and any photo and/or video in which Participant appears, and any quotes from Participant, to present future virtual training programs of the Thermal Insulation Inspector Certification Program and/or to promote the Program without further compensation or permission, except where prohibited by law. Further, the participant (i) understands that photos, video and/or quotes may be made available to print, video, Internet and other media, (ii) understands that photos and/or video may be captioned and that the caption may include, when appropriate, Participant's first and last name, and (iv) expressly releases, discharges, indemnifies and agrees to save harmless the Released Parties from and against any Claims arising, directly or indirectly, from the publication or use of such photos, video, quotes or Participant's likeness, including, without limitation, any claims for invasion of privacy or right of publicity, or loss or liability resulting there from.