

**Thermal Insulation Inspector Certification™  
and/or NIA's Understanding Mechanical Insulation Course Only  
VIRTUAL COURSE REGISTRATION FORM  
December 4-5 and December 11-12, 2024**



Name \_\_\_\_\_ Company \_\_\_\_\_

Job Title \_\_\_\_\_ Email \_\_\_\_\_

Address for Course Material Delivery \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_ Supervisor \_\_\_\_\_

NIA Member  Non-member How did you first hear of this program? \_\_\_\_\_

**COMPANY TYPE/AFFILIATION**

Please check the company affiliation that best describes the organization you work for:

- Engineering/End-User/Owner Firm  Consultant  Distributor  Manufacturer
- Fabricator  Laminator  Contractor  Other (please specify): \_\_\_\_\_

**If you are a contractor, please specify:**

- Merit/Open Shop Contractor  Union/Signatory Contractor

**If you are an engineer/end-user/owner, please complete the following questions:**

**You are eligible to receive a FREE subscription to *Insulation Outlook* magazine for one year! Check this box to start receiving your complimentary copy!**

**Please check the box for the job title or field that is closest to your duties.**

- Maintenance/Engineer  Plant Manager/Owner  Consulting Engineer  Mechanical Engineer
- Energy/Environmental Engineer  Contributor/Writer  Mechanical Contractor  Academic  Architect
- Building Inspector  Federal/State/Local Energy/Code Official  Other (please specify): \_\_\_\_\_

**Do you plan to purchase insulation products or services within the next 12 months?**

- Yes  No

**PRE-QUALIFICATION FOR THE PROGRAM**

NIA's Inspector Certification is developed for individuals who have good communication skills as well as the following:

- Have successfully completed the online [Mechanical Insulation Basics course](#) (formerly known as "Mechanical Insulation Education and Awareness Campaign E-Learning Modules,"), resulting in an initial understanding of the principles and fundamentals of insulation and insulation systems, types of insulation products, mechanical insulation science and technology, maintenance, and more. The fee for this course is included as part of the registration fee, and a link to take the onDemand course will be sent to attendees after registering for the course;
- A minimum of 3 years of experience in commercial and/or industrial construction, process, and maintenance industry, inspection, or related fields;
- The ability to work in a team environment; and
- The ability to recognize potential basic safety concerns during facility visits and insulation system inspections.

**COMPUTER REQUIREMENTS FOR THE PROGRAM AND ONLINE EXAM**

A computer (Mac, PC, or Chromebook) with a recent operating system (less than 3–4 years old) that has either Chrome or Firefox installed and a consistent Internet connection capable of uploading files larger than 3 Mbps. A web camera and microphone required for course participation and the exam, but this is standard on most laptops.

*If for some reason a student is not able to complete the online exam, the student will be allowed to take the exam at the Prov Testing Site (visit <https://tinyurl.com/y7objh2g> for locations) of their choice within 3 months after the course. NIA encourages students to take the online exam.*

## PROGRAM REGISTRATION FEE FOR DECEMBER 4-5 AND DECEMBER 11-12, 2024 COURSE

Based on your NIA membership status, please select one of the following registration fees and enclose payment.

*Please Note: Class size is limited, and paid registrations are taken on first-come, first-served basis.*

### Full 4-day Thermal Insulation Inspector Certification Course

|                                     | Discounted Check Rate            | Standard Rate                    |
|-------------------------------------|----------------------------------|----------------------------------|
| NIA Member                          | <input type="checkbox"/> \$2,695 | <input type="checkbox"/> \$2,805 |
| Engineer/Owner/End User/TIAC Member | <input type="checkbox"/> \$2,695 | <input type="checkbox"/> \$2,805 |
| Non-Member                          | <input type="checkbox"/> \$3,545 | <input type="checkbox"/> \$3,690 |

### 2-day NIA's Understanding Mechanical Insulation Course Only (December 4-5, 2024)

|                                     | Discounted Check Rate            | Standard Rate                    |
|-------------------------------------|----------------------------------|----------------------------------|
| NIA Member                          | <input type="checkbox"/> \$1,600 | <input type="checkbox"/> \$1,665 |
| Engineer/Owner/End User/TIAC Member | <input type="checkbox"/> \$1,600 | <input type="checkbox"/> \$1,665 |
| Non-Member                          | <input type="checkbox"/> \$2,100 | <input type="checkbox"/> \$2,185 |

\$30 - Additional international shipping charges for materials being shipped outside of the United States, (Canada/Mexico). Other countries may incur additional shipping fees. Please check this box if your items will be delivered internationally.

Payment Method:  Check  AMEX  MC  VISA Card Number \_\_\_\_\_ Exp. \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_

Please email, fax, or mail your completed registration form with payment to NIA, no later than **November 14, 2024**.

Fax: 703-464-5896 • Email: [training@insulation.org](mailto:training@insulation.org) • Make checks payable to NIA, 516 Herndon Pkwy., Ste. D, Herndon, VA 20170

### **Cancellation Policy and Course Guidelines**

Course materials will be shipped directly to the student at the address provided to NIA when registering. NIA is not responsible for reshipping of materials if the address provided is not accurate. Any materials that are requested to be shipped outside of the continental United States will incur additional international shipping and handling fees, which are to be paid for by the student. An additional \$25-\$50 shipping fee will be added to registrations received after the deadline; NIA has the right to not accept registrations after the deadline if there is not enough time to send along the course materials.

Paid registrations canceled in writing at least 30 calendar days in advance of a class will receive a full refund, less a \$100 service fee. Paid registrations canceled in writing 29 to 14 days before a class will receive a refund of 50% of the registration fee. No refund or credit will be issued on cancellation requests received less than 14 days before a class begins. Transfers within 6 months of the original course date are permitted with a \$200 fee. Transfers may not be made less than 10 business days before a class begins. Transfer request must be submitted in writing.\* All cancellation and transfer fees are subject to change at any time. Applicable refunds will be issued after the stated course dates and, if applicable, after course materials are returned.

The National Insulation Association (NIA) holds the copyright for the name, logo, and the training course content and materials and is in the process of federally trademarking the program, logo, program name, and NIA Certified Insulation Inspector™. Pages, photos, or slides may not be reproduced, photocopied, or reprinted in any way without the written permission of NIA. If a student cancels the course after the student materials are shipped, the student will be responsible for sending NIA the unopened course materials and the shipping cost to return the materials to NIA within 10 days of the cancellation notice. If the course materials have been opened an additional fee of \$200 will apply.

NIA sponsors the Thermal Insulation Inspector Certification™ (the Course) as a service to the commercial and industrial insulation industry. The certification is granted to individuals who complete the Course and successfully pass any tests administered as part of the program. NIA is not responsible for the performance of any thermal insulation inspector who successfully completes the course. Attendees and their sponsoring employer(s) acknowledge that any use of the knowledge and/or techniques gained through the program are at their own risk and agree to hold NIA harmless from any liabilities (including attorney's fees) relating to or arising from, directly or indirectly, the use of the knowledge and/or techniques gained through NIA's Inspector Certification or attendee's performance, actions, or omissions. The Participant, recognizing that the NIA may audio and/or video record the course which the Participant attends and being aware of this expressly gives NIA permission to use Participant's name and any photo and/or video in which Participant appears, and any quotes from Participant, to present future virtual training programs of the Thermal Insulator Inspector Certification Program and/or to promote the Program without further compensation or permission, except where prohibited by law. Further, the participant (i) understands that photos, video and/or quotes may be made available to print, video, Internet and other media, (ii) understands that photos and/or video may be captioned and that the caption may include, when appropriate, Participant's first and last name, and (iv) expressly releases, discharges, indemnifies and agrees to save harmless the Released Parties from and against any Claims arising, directly or indirectly, from the publication or use of such photos, video, quotes or Participant's likeness, including, without limitation, any claims for invasion of privacy or right of publicity, or loss or liability resulting there from.

Signature of Attendee \_\_\_\_\_ Date \_\_\_\_\_

Signature of Sponsoring Employer \_\_\_\_\_ Date \_\_\_\_\_

Company Name \_\_\_\_\_